



Amendment List – State Emergency Management Documents - December 2016

The following list identifies amendments made to the suite of State Emergency Management Committee (SEMC) documents. These amendments were approved by the SEMC on 6 December 2016 (SEMC Resolution Number 60/2016).

The current version of the documents, as identified on the bottom right hand footer is **Version 1.1**

Please email Policy@oem.wa.gov.au to provide feedback or comment.

GENERIC AMENDMENTS TO THE ENTIRE SUITE OF DOCUMENTS

AMENDMENT	COMMENT
1) A line has been added between Resolution number and Date of Approval on the front of each document that reads: 'Version number: v1.1'	
2) 'Version No.1.1' has been added to the right hand footer of each page, for document control purposes	
3) 'Responsible officer' on the front page of each document has been amended to 'Office of Emergency Management'.	
4) The contact details below the amendments list table has been amend from SEMC Secretariat to Office of Emergency Management (OEM) – policy@oem.wa.gov.au	
5) All applicable references to SEMC Secretariat have been amended to the Office of Emergency Management	
6) All references to Local Recovery Coordinating Committee or Local Recovery Coordinating Group or Local Recovery Coordination Committee have been amended to read Local Recovery Coordination Group.	
7) The acronym SRCO has been replaced with the full title namely State Recovery Coordinator	
8) The acronym SRC has been replaced with the full title namely State Recovery Controller	
9) All references to SEMC website have been amended to OEM Website and hyperlink to www.oem.wa.gov.au	
10) All hyperlinks to the former SEMC website, amended to the Office of Emergency Management website.	
11) Review and replacement of internet links that were no longer active	
12) Pending SEMC approval, amendment of the name of the Response Capability Subcommittee	
13) Corrections to typographical errors	



State Emergency Management Policy

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
9	Figure 1	New coloured diagram	To match that on the SEMC website
20	4.8.5	Addition of the words 'including LEMA, to reflect that should the arrangements be used during an emergency that may satisfy the field exercise requirements.	Statement of fact amendment as this was stipulated in the former EM Administrative procedure.
23	5.1.4	New entry added referencing the Strategic control priorities for emergency response in accordance with SEMC Bulletin number 1	
30 and 31	5.7.8 and 5.7.9	Amendment to text to clarify Directed Evacuation and as such, removing the tension between State EM Policy and the DFES Stay and defend policy	Previous SEMC agenda item, and endorsed by Senior Officers of WA Police and DFES.
38	6.4.5	Removal of bullet point referencing State EM Plan, as no further roles and responsibilities for the State Recovery Controller are listed in the State EM Plan.	



State Emergency Management Plan

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
32	5.2	New entry added referencing the Strategic control priorities for emergency response in accordance with SEMC Bulletin number 1	
51	5.3.4	Removal of the telecommunications support section	SEMC approved the revocation of Westplan Telecommunications as a support plan and function (SEMC Resolution Number 58/2016)
86 and 87	Appendix E: Roles and Responsibilities	DFES Roles and Responsibilities amended to reflect the revocation of Westplan Telecommunication as a support Westplan	SEMC approved the revocation of Westplan Telecommunications as a support plan and function (SEMC Resolution Number 58/2016)

Westplan – Marine Transport Emergency

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
	All	Updated version approved by SEMC (Resolution Number 62/2016)	

Westplan – Fire

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
18	4.1	Removal of the words 'by mutual agreement' in the 'note' section.	Removal of these words approved by SEMC in December 2016 (SEMC Resolution No 62/2016)
32	5.2	New entry added referencing the Strategic control priorities for emergency response in accordance with SEMC Bulletin number 1	



State Emergency Management Procedure

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
87	Risk Subcommittee TOR	Amendment to date of SEMC Code of Conduct from 2010 to 2015	
88 - 89	State EM Preparedness Procedure 20	Amendment to Response Capability Subcommittee TOR	Pending approval by SEMC on 6 December 2016
90	Recovery Subcommittee TOR	Amendment of the name of the Deputy Chair to reflect the position of State Recovery Coordinator	
91	Recovery Subcommittee TOR	Amendment to date of SEMC Code of Conduct from 2010 to 2015	
93	Community Engagement Subcommittee	Amendment to date of SEMC Code of Conduct from 2010 to 2015	
97	State EM Response Procedure 2	Level 2 incident – Incident Controller responsibility wording amended to make it consistent with the wording for level 3 incident	
113	State EM Response Procedure 5	Extension of declaration wording amended to 1) reflect that the HMA is to complete EMA form 4 and submit to the State Emergency Coordinator for consideration; and 2) addition of requirement to indicate which part 6 powers are sought (this is in-line with what is already on the form)	
161	State EM Response Procedure 19	Amendment to last bullet point on the page that incorrectly referenced 'clause 11', which was a clause in and old version of the former Operational Procedure.	
190	State EM Recovery Procedure 4	Reference to the Comprehensive Impact Assessment template available on the OEM website	



State Emergency Management Glossary

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
No further amendments			

All Hazards Evacuation Flagging Guideline

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
No further amendments			

Traffic Management During Emergencies Guideline

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
17	Types of Vehicle Control Points (VCP)	Reference to the VCP aide memoire added with a hyperlink to the OEM website.	



District Emergency Management Committee Administrative Guideline

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
17	Code of Conduct	Addition of a bullet point for 'Conflicts of Interest' to align with details in Appendix 1	
22	Code of Conduct – Appendix 1	Addition of detail relating to Use of Public Resources to align with the Code of Conduct list on page 17	

Local Recovery Guideline

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
All pages	Relevant sections	Amendment of the term 'Recovery Management' to "Recovery"	

LEMA Guideline and Model

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
14	Glossary of Terms	Terms already listed in the State EM Glossary have been removed.	



WA Community Evacuation in Emergencies Guideline

SPECIFIC AMENDMENTS			
PAGE	SECTION NUMBER/HEADING	AMENDMENT	COMMENT
17 – 18	Direction to Evacuate	Wording added to support EM Policy amendment relating to Directed Evacuation.	
40	Appendix D Bushfire Evacuation Message Template	<ul style="list-style-type: none">• Third Bullet point amended to reflect EM Policy amendment relating to Directed Evacuation.• Relocation of the wording relating to today's fire danger rating at the end of the message to become the 4th bullet point.	
41	Bushfire Evacuation Information	The addition of bold headers to clarify the implications and consequences of recommended vs directed evacuation, in support of the EM Policy amendment relating to Directed Evacuation.	